



Facility

Name: *Silvia Cabrera* License Number: *130230*
 Address: *116 E. St. Anne Place, Hobbs, NM 88240*
 Phone: *(575) 390-0299* Fax: E-mail:

License Information

Type: *2 Star Family Child Care Home* Status: *Licensed* Issue Date: *05/23/2018* Expiration Date: *08/21/2018*

Capacity

Over Age 2: *4* Under Age 2: *2* Night Care: *0* Playground: *0*
 Square Footage: *210*

Census

Over 2: *3* Under 2: *2*

Classrooms

Number of Classrooms: *1*

Days and Hours of Operation

Monday <i>6:00 AM - 1:00 AM</i>	Tuesday <i>6:00 AM - 1:00 AM</i>	Wednesday <i>6:00 AM - 1:00 AM</i>	Thursday <i>6:00 AM - 1:00 AM</i>	Friday <i>6:00 AM - 1:00 AM</i>
Saturday <i>Closed</i>	Sunday <i>Closed</i>			

Inspection

Date: *08/15/2018* Time In: *12:15 PM* Time Out: *2:00 PM* Purpose: *Annual*

Licensure

- 8.16.2.31 A Licensing Requirements *Compliance*
- 8.16.2.31 B Capacity of a Home *Compliance*
- 8.16.2.31 C Incident Reporting Requirements *Compliance*

Administrative Requirements

- 8.16.2.32 A Administrative Records *Compliance*
- 8.16.2.32 B Mission, Philosophy and Curriculum Statement *Compliance*
- 8.16.2.32 C Parent Handbook *Compliance*

Administrative Requirements (continued)**8.16.2.32 D Children's Records****Non-compliance**

Of the 5 children's records reviewed, 5 is/are missing the name and telephone number of a physician or emergency medical center authorized by a parent or guardian to contact in case of illness or emergency. See Children's Records 8.16.2.32 form for the child(ren) with missing information.

Corrective Action Plan

The home will review a child's record to ensure complete information has been obtained before a child is admitted.

Regulation: 8.16.2.32.D.2.c.

Date to be Completed: 09/17/2018

Of the 5 children's records reviewed, 5 is/are missing the name and telephone number of two people in the local area to contact in an emergency when a parent or guardian cannot be reached. See Children's Records 8.16.2.32 form for the child(ren) with missing information.

Corrective Action Plan

The home will review a child's record to ensure complete information has been obtained before a child is admitted.

Regulation: 8.16.2.32.D.2.b.

Date to be Completed: 09/17/2018

Of the 5 children's records reviewed, 3 is/are missing an enrollment agreement form signed by the parent or guardian with an outline of services and costs. See the Children's Records 8.16.2.32 form for the child(ren) with missing information.

Corrective Action Plan

The home will review a child's record to ensure complete information has been obtained before a child is admitted.

Regulation: 8.16.2.32.D.1.j.

Date to be Completed: 09/17/2018

Of the 5 children's records reviewed, 5 is/are missing a signed acknowledgement that the parent or guardian has read and understands the parent handbook. See the Children's Records 8.16.2.32 form for the child(ren) with missing information.

Corrective Action Plan

The home will review a child's record to ensure complete information has been obtained before a child is admitted.

Regulation: 8.16.2.32.D.1.k.

Date to be Completed: 09/17/2018

8.16.2.32 D Children's Records (continued)**Non-compliance**

Of the 5 children's records reviewed, 2 is/are missing the date the child first attended the home. See Children's Records 8.16.2.32 form for the child(ren) with missing information and/or authorization.

Corrective Action Plan

The first attendance date will be added.

Regulation: 8.16.2.32.D.1.d.

Date to be Completed: 09/17/2018

8.16.2.32 E Personnel Records**Non-compliance**

The home does not have a written plan for ongoing professional development for each staff member, including the director, that is based on the seven areas of competency, consistent with the career lattice, and based on the individual's goals.

Corrective Action Plan

A written plan for employee development will be developed.

Regulation: 8.16.2.32.E.4.

Date to be Completed: 09/17/2018

8.16.2.32 F Personnel Handbook*Compliance***Personnel & Staffing****8.16.2.33 A Personnel and Staffing Requirements***Compliance***8.16.2.33 B Staff Qualifications and Training***Compliance***Services & Care of Children****8.16.2.34 A Guidance***Compliance***8.16.2.34 B Naps or Rest Period***Compliance***8.16.2.34 C Additional Requirements for Infants and Toddlers***Compliance***8.16.2.34 D Diapering and Toileting***Compliance***8.16.2.34 E Additional Requirements for Children with Special Needs***Compliance***8.16.2.34 F Night Care***Compliance***8.16.2.34 G Physical Environment***Compliance***8.16.2.34 H Social-Emotional Responsive Environment***Compliance***8.16.2.34 I Equipment and Program***Compliance***8.16.2.34 J Outdoor Play***Compliance***8.16.2.34 K Swimming, Wadding and Water***N/A*

Services & Care of Children *(continued)*

8.16.2.34 L Field Trips

N/A

Food Service

8.16.2.35 B Meals and Snacks

Compliance

8.16.2.35 C Menus

Non-compliance

Weekly menus are not dated and posted in an area easily visible to parents, posted at least one week in advance.

Corrective Action Plan

A dated weekly menu will be posted in an area visible to parents. Menus shall be posted at least one week in advance, in a conspicuous place, for review by parents, educators and children.

Regulation: 8.16.2.35.C.1.

Date to be Completed: 09/17/2018

8.16.2.35 D Kitchens

Compliance

8.16.2.35 E Meal Times

Compliance

Health & Safety Requirements

8.16.2.36 A Hygiene

Compliance

8.16.2.36 B First Aid Requirements

Compliance

8.16.2.36 C Medication

Compliance

8.16.2.36 D Illness and Notifiable Diseases

Compliance

8.16.2.37 A-G Transportation Requirements for Homes

N/A

Buildings, Grounds & Safety

8.16.2.38 A Housekeeping

Compliance

8.16.2.38 B Pest Control

Compliance

8.16.2.38 C Mechanical Systems

Compliance

8.16.2.38 D Lighting, Lighting Fixtures and Electrical

Compliance

8.16.2.38 E Exits

Compliance

8.16.2.38 F Toilet and Bathing Facilities:

Compliance

8.16.2.38 G Safety Compliance

Compliance

8.16.2.38 H Smoking, Firearms, Alcoholic Beverages, Illegal Drugs and Controlled Substances

Compliance

8.16.2.38 I Pets

N/A

Additional Comments

This is the End of her provisional license.

Signatures

Please Note: Per CYFD regulation NMAC 8.16.2, failure to comply with the corrective action plans noted above, may result in further action taken against the licensee.



Surveyor: *Rosalyn Gonzalez*



Facility Representative: *Silvia Cabrera*